Time Together Supervised Visitation & Exchange Center
Parent Availability for Visits

Name: _____
❑ Custodial Parent ❑ Visiting Parent

Supervised Visitation and Exchange Service Hours

WEDNESDAY : 3:00 p.m. until 7:00 p.m.
**Any additions to the visit/exchange schedule for Wednesdays MUST be made by Monday at 5:00 p.m.*

FRIDAY: 4:00 p.m. until 7:00 p.m.
**Any additions to the visit/exchange schedule for Fridays MUST be made by Wednesday at 5:00 p.m.*

SATURDAY: 9:00 a.m. until 5:00 p.m.
**Any additions to the visit/exchange schedule for Saturdays MUST be made by Friday at 12:00 p.m.*

SUNDAY: 1:00 p.m. until 5:00 p.m.
**Any additions to the visit/exchange schedule for Sundays MUST be made by Friday at 12:00 p.m.*

Notice of cancellation by the parent responsible for visitation cost shall be given no less than 24 hours before the scheduled visit/exchange. For the first visit/exchange cancelled without providing this notice, no fee will be assessed, but for a second and/or subsequent cancellation that occurs during the same six-month period, a fee equal to the entire fee will be assessed. "No shows" will be assessed a fee equal to the amount of the entire visit. This payment must be received by the Center before another visit is scheduled.

Time Together Staff will review your availability and preferences, taking into consideration your child(ren)'s activities and developmental needs. However, Time Together determines the visit appointment times based on program availability.

_____
Parent Signature Date

_____
Staff Signature

_____
Title

_____
Date